

21ST CENTURY COMMUNITY LEARNING CENTERS

RFP 201-2001-0421-123

Scoring Rubric

Maximum Points Available - 215

Applicant Name:	Reviewer Name:	Date:
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I hereby certify that I do not have a conflict of interest with this application. I further certify that I have reviewed the Evaluators Guide and that neither I nor my immediate family members have a conflict of interest with applicant in regard to this Offeror who submitted an application in response to this Competitive Grant, in accordance with [N.D.A.C. § 4-12-04-04](#).

Signature of Evaluator _____

Date _____

This scoring rubric will be used for the 21st Century Community Learning Centers (CCLC) competitive grant review process to score grant applications. Each item is rated on a point scale for each section.

*Grant funding is contingent upon availability of 21st CCLC funding from federal sources and if federal funding is not obtained and/or continued at levels sufficient for the grant, awards may be reduced or discontinued.

Competitive Priorities - Total Maximum – 20 Points

- Was application submitted as a consortium? **Yes (10pts) or No (0 pts)** _____
- Does applicant serve students who attend Title I program improvement schools? **Yes (5pts) or No (0 pts)** _____
- Does applicant serve students who attend highly rural LEA's? **Yes (5pts) or No (0 pts)** _____

Total Points for Competitive Preferences _____

A. NEED FOR THE PROJECT - Maximum – 15 Points

1. Need for the program meets the needs of the target population.

Points Awarded	Description
5	There is clear and convincing evidence to support that a comprehensive needs assessment used five objective data sources in addition to free/reduced count
4	There is significant evidence to support that a comprehensive needs assessment that used four objective data sources in addition to free/reduced count
3	There is moderate evidence to support that a comprehensive needs assessment that used three objective data sources in addition to free/reduced count
2	There is some convincing evidence to support that a comprehensive needs assessment used at least two objective data sources in addition to free/reduced count

1	There is limited or weak evidence to support that a comprehensive needs assessment used at least one objective data source in addition to free/reduced count
0	There is no evidence to support that a comprehensive needs assessment used any objective data source in addition to free/reduced count

Comments: _____

Total Points for Question A #1 _____

2. Services to be provided are linked to scientifically based research and will help participants meet content and academic achievement standards.

Points Awarded	Description
5	There is clear and convincing evidence describing services supported by SBR, detailed evidence and links to content and academic achievement, comprehensive plan of how all services and achievement goals are linked together.
4	There is significant evidence to support a description of services supported by SBR, detailed evidence and links to content and academic achievement, adequate plan of how all services and achievement goals are linked together.
3	There is moderate evidence to support a description of services supported by SBR detailed evidence and links to content and academic achievement, adequate plan of how all services and achievement goals are linked together.
2	There is some convincing evidence to support minimal description of services, not supported by SBR, academic achievement and content not supported with evidence, no plan.
1	There is limited or weak evidence to support services supported by SBR, academic achievement, comprehensive plan of how all services and achievement goals are linked together.
0	There is no evidence to support services.

Comments: _____

Total Points for Question A #2 _____

3. Services provided will help students and families mitigate risk factors and achieve state academic standards.

Points Awarded	Description of Services
5	There is clear and convincing evidence to support a detailed plan consisting of four components: needs assessment to services, services are based in SBR, includes evidence to link services to academic achievement and content standards, addresses services to assist families

4	There is significant evidence to support a three of the four components of a detailed plan
3	There is moderate evidence to support two of the four components of a detailed plan.
2	There is some convincing evidence to support one of the four components of a detailed plan.
1	There is limited or weak evidence to support any components a detailed plan.
0	There is no evidence to support a detailed plan.

Comments:

Total Points for Question A #3 _____

TOTAL SCORE FOR NEED FOR THE PROJECT (15 POINTS MAXIMUM) _____
 (Combined score for questions A1, A 2 and A3)

B. QUALITY OF PROJECT DESIGN – Maximum Points - 35 Points

1. Includes goals, objectives, and outcomes of program.

Points Awarded	Description
5	There is clear and convincing evidence to support that all goals, outcomes, and objectives are defined, measurable, include measurement process, and can be directly linked to state standards.
4	There is significant evidence to support a majority of goals, outcomes, and objectives are defined, measurable, include measurement process, and can be directly linked to state standards.
3	There is moderate evidence to support that some of the goals, outcomes, and objectives are defined, measurable, may or may not include measurement process, and can be directly linked to state standards.
2	There is some convincing evidence to support that some of the goals, outcomes, and objectives are defined and measurable. Measurement process not included and not linked to state standards.
1	There is limited or weak evidence to support that goals, outcomes and objective are defined, measurable, measurement process not included, not linked to state standards.
0	There is no evidence to support goals, outcomes and objectives and measurement to state standards.

Comments:

Total Points for Question B #1 _____

2. Description of required inputs and outputs.

Points Awarded	Description
5	There is clear and convincing evidence to support that all inputs and outputs are described in detail.
4	There is significant evidence to support a majority of inputs and outputs are described in detail.
3	There is moderate evidence to support minor inputs and outputs are described in limited detail.
2	There is some convincing evidence to support inputs and outputs are minimally described.
1	There is limited or weak evidence to support inputs and outputs are described in detail.
0	There is no evidence to support inputs and outputs are described in detail.

Comments:

Total Points for Question B #2 _____

3. Students and families were involved in developing the application and anticipated to participate in the project.

Points Awarded	Description
5	There is clear and convincing evidence to support that families are significantly involved: multiple meetings held, documentation of meetings, expected attendance, supporting data to verify attendance expected.
4	There is significant evidence to support that families are significantly involved: 1-2 meetings held, documentation of meetings, expected attendance, supporting data to verify attendance expected.
3	There is moderate evidence to support that families are involved: initial meeting held, expected attendance data may or may not be included.
2	There is some convincing evidence to support that families are minimally or not involved: no meetings held, limited expected attendance data.
1	There is limited or weak evidence to support that families are involved or meetings held or expected attendance data.
0	There is no evidence to support family involvement or meetings held or expected attendance data.

Comments:

Total Points for Question B #3 _____

4. Sustainability plan. *This should be a document that describes how your 21st CCLC program would continue without federal funding.

Points Awarded	Description
5	There is clear and convincing evidence to support that a detailed plan includes a comprehensive working document, description of services provided by partners, list and description of other funding sources, process in finding supplementary funding sources, includes goals and timeline to meet goals.
4	There is significant evidence to support a detailed plan includes a comprehensive working document, description of services provided by partners, list and description of other funding sources, process in finding supplementary funding sources, includes goals and timeline to meet goals.
3	There is moderate evidence to support components include a comprehensive working document, description of services provided by partners, list and description of other funding sources, process in finding supplementary funding sources, includes goals and timeline to meet goals.
2	There is some convincing evidence to support components of a detailed plan.
1	There is limited or weak evidence to support a detailed plan.
0	There is no evidence to support a detailed plan.

Comments:

Total Points for Question B #4 _____

5. Program must operate a minimum of 7 hours a week and 65% of the time must be focused on reading, mathematics, science and technology.

Points Awarded	Description
5	There is clear and convincing evidence to support a detailed plan which addresses transportation, describes how they will provide services for a minimum of 7 hours a week; daily schedule to verify the plan meets 65% in the four required areas; includes lesson plans, includes all activities to be offered.
4	There is significant evidence to support a detailed plan which addresses transportation, describes how they will provide services for a minimum of 7 hours a week; daily schedule to verify the plan meets 65% in the four required areas; includes lesson plans, includes all activities to be offered.
3	There is moderate evidence to support components of a detailed plan that addresses transportation, hours, daily schedule, lesson plans or activities.
2	There is some convincing evidence to support components of a detailed plan that addresses transportation, hours, daily schedule, lesson plans or activities.
1	There is limited or weak evidence to support a detailed plan that addresses transportation, hours, daily schedule, lesson plans or activities.
0	There is no evidence to support a detailed plan that addresses transportation, hours, daily schedule, lesson plans or activities.

Comments:

Total Points for Question B #5 _____

6. Description of how outcomes will be measured.

Points Awarded	Description
5	There is clear and convincing evidence to support all goals, outcomes, and objectives have a measurement, process on how they will be measured, and a timeline for measurements.
4	There is significant evidence to support all goals, outcomes, and objectives have a measurement process on how they will be measured and a timeline for measurements.
3	There is moderate evidence to support goals, outcomes, and objective measurement process on how they will be measured, and a timeline for measurements.
2	There is some convincing evidence to support goals, outcomes, and objectives have a measurement process on how they will be measured, may or may not have timeline.
1	There is limited or weak evidence to support goals, outcomes, objectives, process and may or may not have a timeline.
0	There is no evidence to support goals, outcomes, objectives, process and has no timeline.

Comments:

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Total Points for Question B #6 _____

7. Description of end outcomes to be achieved by the project.

Points Awarded	Description
5	There is clear and convincing evidence to support all expected outcomes and are listed, described, measurable, correlate to stated goals and have a timeline for measurement.
4	There is significant evidence to support a majority of expected outcomes and are listed, described, measurable, correlate to stated goals and have a timeline for measurement.
3	There is moderate evidence to support a majority of expected outcomes and are listed, described, measurable, correlate to stated goals, no timeline.
2	There is some convincing evidence to support some of expected outcomes and are listed, described, measurable, correlate to stated goals and no timeline.
1	There is limited or weak evidence to support some of expected outcomes and are listed, described, measurable, correlate to stated goals and no timeline.
0	There is no evidence to support expected outcomes are listed, described, measurable, correlate to stated goals and no timeline.

Comments:

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Total Points for Question B #7 _____

TOTAL SCORE FOR QUALITY OF PROJECT DESIGN (35 POINTS MAXIMUM) _____
(Combined score for questions B 1 – B 7)

C. ADEQUACY OF RESOURCES – Maximum Points - 55 Points

1. Facilities meet safety regulations (whether the facilities, equipment and transportation meet required state health, safety and fire code standard and must have a FBI background check or a federal background check of individuals working in the program).

Points Awarded	Description
5 - Meets Requirement	There is clear and convincing evidence to support that documentation is provided that verifies all safety regulations are met.
0 - Does Not Meet Requirements	There is no evidence to support documentation was provided to verify safety regulations are met.

Comments:

Total Points for Question C #1 _____

2. Reasonableness of proposed budget

Points Awarded	Description
30-40	There is clear and convincing evidence to support per student cost, detailed description of process used to calculate this cost, process should be tied to all goals, activities, and outcomes, include costs of all activities, include estimated attendance, and have data to support attendance.
21-29	There is significant evidence to support per student cost, detailed description of process used to calculate this cost, process should be tied to all goals, activities, and outcomes, include costs of all activities, include estimated attendance, <u>and lacks the supporting data.</u>
13-20	There is moderate evidence to support per student cost, limited description of process used to calculate this cost, process is tied to a majority of goals, activities, and outcomes, include costs of all activities, includes estimated attendance, <u>and lacks the supporting data.</u>
6-12	There is some convincing evidence to support per student cost, minimal description of process used to calculate this cost, process is tied to some of the goals, activities, and outcomes, minimally states cost of activities, <u>lacks estimated attendance, lacks the supporting data.</u>
1-5	There is limited or weak evidence to support per student costs, minimal description of process used to calculate cost, process tied to the goals, activities and outcomes, cost of all activities, estimated attendance and supporting data.
0	There is no evidence to support per student costs, minimal description of process used to calculate cost, process tied to the goals, activities and outcomes, cost of all activities, estimated attendance and supporting data.

Comments:

Total Points for Question C #2 _____

3. Sites address how the program will be accessible to students. (Must address transportation)

Points Awarded	Description
5 - Meets Requirement	There is clear and convincing evidence to support the application includes a plan and process to address transportation and accessibility for all students.
0 - Does Not Meet Requirements	There is no evidence to support a plan to address transportation and accessibility for all students.

Comments:

Total Points for Question C #3 _____

4. If applicable, fee assurance and process. (Must meet all components).

Points Awarded	Description
5 - Meets Requirement	There is clear and convincing evidence to support that the application included a sliding scale and assurance that fees will not limit access, signed document that parents were consulted about fee rules and are aware of their options if unable to pay.
0 - Does Not Meet Requirements	There is no evidence to support the inclusion of a sliding scale and assurances that fees will not limit access, signed document that parents were consulted about fee rules and are aware of their options if unable to pay.

Comments:

Total Points for Question C #4 _____

TOTAL SCORE FOR ADEQUACY OF RESOURCES (55 POINTS MAXIMUM) _____
(Combined score for questions C 1 – C 4)

D. QUALITY OF MANAGEMENT PLAN – Maximum Points – 35 Points

1. Components of a quality management plan. *If application is for a consortium or large school district, the narrative must include the amounts allocated to each site.

Points Awarded	Description
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5	There is clear and convincing evidence to support that the applicant has included a budget, budget narrative, budget is broken down by line item, all budget items are linked to goals of the project, staffing needs with supporting evidence, includes staff description and roles.
4	There is significant evidence to support that the applicant has included a budget, budget narrative, budget is broken down by line item, all budget items are linked to goals of the project, staffing needs with supporting evidence, includes staff description and roles.
3	There is moderate evidence to support that applicant included a budget, budget narrative, staffing needs, roles of staff with supporting evidence.
2	There is some convincing evidence to support that the applicant did not include one or none of the following: budget, staffing needs, roles of staff. It does not appear that consideration has gone into the planning for budgetary needs targeted to support the 21 st CCLC program.
1	There is limited or weak evidence to support that the applicant included a budget, budget narrative, staffing needs, and roles of staff. It does not appear that consideration has gone into the planning for budgetary needs targeted to support the 21 st CCLC program.
0	There is no evidence to support that the applicant presented a clear indication of a budget aligned to the described plan or described activities.

Comments:

Total Points for Question D #1 _____

2. Timeline of goals and objectives.

Points Awarded	Description
5	There is clear and convincing evidence to support that all goals and objectives listed in the application have a timeline for achievement.
4	There is significant evidence to support that a majority of goals and objectives listed in application have a timeline for achievement.
3	There is moderate evidence to support that at least half the goals and objectives listed in the application have a timeline for achievement.
2	There is some convincing evidence to support that less than half the goals and objectives in the application have a timeline for achievement.
1	There is limited or weak evidence to support that the applicant provided the planned budget that supports the program for the three year period.
0	There is no evidence to support that the applicant presented a clear description of goals and objectives with a feasible timeline.

Comments:

Total Points for Question D #2 _____

3. Stakeholders are included in the development of the management plan (parents, administrators, teachers and staff).

Points Awarded	Description
5	There is clear and convincing evidence to support that all stakeholder groups were consulted; includes multiple sources of quantitative data.
4	There is significant evidence to support that all stakeholder groups were consulted; 1-2 sources for quantitative data.
3	There is moderate evidence to support that three stakeholder groups were consulted, at a minimum a meeting was held, may or may not include qualitative data.
2	There is some convincing evidence to support that less than three stakeholder groups were consulted.
1	There is limited or weak evidence to support that at least one stakeholder group was consulted.
0	There is no evidence to support that stakeholder groups were included.

Comments:

Total Points for Question D #3 _____

4. Support of school administrators.

Points Awarded	Description
5 - Included	There is clear and convincing evidence to support the documentation of administrator support.
0 - Not Included	There is no evidence to support administrative support.

Comments:

Total Points for Question D #4 _____

5. Plan for training (includes funding).

Points Awarded	Description
5	There is clear and convincing evidence to support that a detailed training plan will include: initial training required, ongoing training to be provided, evidence of success of training, amount of training required, includes a timeline of training to be provided, how training will be funded
4	There is significant evidence to support that a detailed training plan will include: initial training required, ongoing training to be provided, evidence of success of training, amount of training required, includes a timeline of training to be provided, how training will be funded.
3	There is moderate evidence to support that the application contains all components of a detailed plan but lacks a timeline.
2	There is some convincing evidence to support that the application contains a majority of the components of a detailed plan. May or may not include a timeline
1	There is limited or weak evidence to support that the application contains two or three components of a detailed plan and lacks a timeline.
0	There is no evidence to support that a detailed plan and timeline was submitted.

Comments:

Total Points for Question D #5 _____

6. Includes a policy on protection of student and family privacy rights.

Points Awarded	Description
5 - Included	There is clear and convincing evidence to support that the application includes a privacy policy.
0 - Not Included	There is no evidence to support the inclusion of a privacy policy.

Comments:

Total Points for Question D #6 _____

7. Applications contain a plan for collaboration between schools for students served and afterschool program.

Points Awarded	Description
5	There is clear and convincing evidence to support that a detailed plan will include: multiple methods of communication, multiple ways afterschool is aligned with regular day, assurance of afterschool participation in regular day meetings, includes timeline for regular meetings.
4	There is significant evidence to support that the application includes all components of a detailed plan but lacks a timeline.

3	There is moderate evidence to support that the application includes all components of a detailed plan but is limited in the methods of aligning to the school day and methods of communication, may or may not have a timeline.
2	There is some convincing evidence to support components of a detailed plan.
1	There is limited or weak evidence to support that the application has an extremely limited plan, no timeline.
0	There is no evidence to support that a detailed plan included collaboration between schools for students served and an afterschool program.

Comments:

Total Points for Question D #7 _____

TOTAL SCORE FOR Quality of Management Plan (35 POINTS MAXIMUM) _____

(Combined score for questions D 1 – D 7)

E. QUALITY OF PROJECT EVALUATION – Maximum Points - 20 Points

1. Grantee performs annual evaluations.

Points Awarded	Description
5	There is clear and convincing evidence to support the application contains comprehensive monitoring plan: alignment to goals, objectives, outcomes, adherence to federal requirements, includes a monitoring tool, uses multiple ways to monitor sub-grantees, document to tie everything together, includes a timeline when monitoring data will be collected.
4	There is significant evidence to support that the application includes all aspects of comprehensive plan. Does not include a timeline.
3	There is moderate evidence to support that the application includes monitoring for alignment to goals, objectives, outcomes, adherence to federal requirements, includes a monitoring tool, uses onsite monitoring and one other process to monitor, may or may not include a timeline.
2	There is some convincing evidence to support the application only uses onsite monitoring may or may not include other aspects of a comprehensive plan.
1	There is limited or weak evidence to support that the application contains a comprehensive monitoring plan.
0	There is no evidence to support a monitoring plan.

Comments:

Total Points for Question E #1 _____

2. Program monitors adherence to Meeting Principles of Effectiveness (POE)

Points Awarded	Description
5	There is clear and convincing evidence to support that the application provided information to use at least five processes to monitor POE.
4	There is significant evidence to support that the application provided information to use at least five processes to monitor POE.
3	There is moderate evidence to support that the application provided information to use four described processes to monitor POE.
2	There is some convincing evidence to support that the application provided information to use three described processes to monitor POE.
1	There is limited or weak evidence to support that the application provided less than two processes to monitor POE.
0	There is no evidence to support information using described processes to monitor POE.

Comments:

Total Points for Question E #2 _____

3. Use of results to refine, improve and strengthen program.

Points Awarded	Description
5 - Included	There is clear and convincing evidence to support the application includes a plan to review all monitoring documents and how required changes will be implemented
0 - Not Included	There is no evidence to support a plan to review all monitoring documents.

Comments:

Total Points for Question E #3 _____

4. Applicant has a plan for explaining data

Points Awarded	Description
5	There is clear and convincing evidence to support a detailed plan includes the following steps with detailed description: explanation of data collected, how it will be collected, when it will be collected, when outcomes will be published, how it will be used to improve project, includes a timeline.
4	There is significant evidence to support a detailed plan includes the following steps with detailed description: explanation of data collected, how it will be collected, when it will be collected, when outcomes will be published, how it will be used to improve project, includes a timeline.
3	There is moderate evidence to support that that the applicant was missing one of the elements of a detailed plan; description of activities is minimal and may or may not include a timeline.
2	There is some convincing evidence to support that the applicant is missing more than one element of a detailed plan; limited description and may or may not include a timeline.
1	There is limited or weak evidence to support a detailed plan explaining data.
0	There is no evidence to support a detailed plan for explaining data.

Comments:

Total Points for Question E #4 _____

TOTAL SCORE FOR Quality of Project Evaluation (20 POINTS MAXIMUM) _____
(Combined score for questions E 1 – E 4)

F. QUALITY OF PARTNERSHIPS – Maximum Points – 30 Points

1. Includes a list of partners

Points Awarded	Description
10 - Included	There is clear and convincing evidence to support that the application includes a list of all partners.
0 - Not Included	There is no evidence to support a list of all partners was included.

Comments:

Total Points for Question F #1 _____

2. Services provided by partners

Points Awarded	Description
10 - Included	There is clear and convincing evidence to support the application includes a list of all services provided by all partners.
0 - Not Included	There is no evidence to support the application includes a list of all services provided by all partners.

Comments:

Total Points for Question F #2 _____

3. Includes verification of partner involvement

Points Awarded	Description
10 - Included	There is clear and convincing evidence to support the application includes signed agreements from all partners listed
0 - Not Included	There is no evidence to support signed agreements from all partners listed was included

Comments:

Total Points for Question F #3 _____

TOTAL SCORE FOR Quality of Partnerships (30 POINTS MAXIMUM) _____

(Combined score for questions F 1 – F 3)

Maximum Points Possible – 210 Points

<u>Section</u>	<u>Points Possible</u>	<u>Points Awarded</u>
Competitive Priorities	20	_____
A. Need for the Project	15	_____
B. Quality of Project Design	35	_____
C. Adequacy of Resources	55	_____
D. Quality of Management Plan	35	_____
E. Quality of Project Evaluation	20	_____
F. Quality of Partnerships	30	_____

TOTAL POINTS AWARDED
